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| **كلية الدراسات العليا والبحث العلمي** | A picture containing logo  Description automatically generated | **College of Graduate Studies and Scientific Research** |

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| **Application for Course Transfer from Within / Outside the University (M20)** |
| * The condition to apply for course transfer from outside the university is by providing academic transcript accredited by the Ministry of Higher Education and Scientific Research, 9 credit hours of the similar courses are transferred for the student if the grade was above B, after Academic Department Graduate Studies Committee approval.
* The courses are transferred for the students within the university after graduate studies committee approval, as a maximum of 12 credit hours.
 |
| **Student’s Name** |  | **Current Program** |  |
| **ID No.** |  |  |  |  |  |  |  |  |  |  |  |
| **The program which the student studied the transferred courses** |  | **University** |  |
|  |
| **Semester** |[ ]  Spring |[ ]  Fall | **Academic Year** |  |
| **Completed Credit Hours** |  | **Cumulative GPA** |  |
|  |
| **Courses to be Transferred to the Student Current Academic Transcript** |
| **Course Name** | **Course No. in Study Plan** | **Grade** | **Notes** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Student Signature** |  | **Date** |  |
|  |
| **Graduate Studies Committee Approval** | **Head of Department Approval** |
| **Signature** | **Date** | **Signature** | **Date** |
|  |  |  |  |
|  |
| **For the use of College of Graduate Studies and Scientific Research only** |
| **Approval of Head of Department of Graduate Studies** |
| **Comments** | **Signature** | **Date** |
|  |  |  |
| **Approval of Dean of College of Graduate Studies and Scientific Research** |
| **Comments** | **Signature** | **Date** |
|  |  |  |
|  |
| **Copy to:** |
| * **Concerned department**
 |
| * **Registration Department**
 |
| * **Student’s File**
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