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| **كلية الدراسات العليا والبحث العلمي** | A picture containing logo  Description automatically generated | **College of Graduate Studies and Scientific Research** |

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| **Application for Course Transfer from Within / Outside the University (M20)** | | | | | | | | | | | | | | | | | | | | | | | | | |
| * The condition to apply for course transfer from outside the university is by providing academic transcript accredited by the Ministry of Higher Education and Scientific Research, 9 credit hours of the similar courses are transferred for the student if the grade was above B, after Academic Department Graduate Studies Committee approval. * The courses are transferred for the students within the university after graduate studies committee approval, as a maximum of 12 credit hours. | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Student’s Name** | |  | | | | | | | | | | | | | | | | | **Current Program** | | | | | |  |
| **ID No.** | |  |  | | |  |  | | |  | |  |  | | |  | |  |
| **The program which the student studied the transferred courses** | | | | | | | | |  | | | | | | | | | | **University** | | | | | |  |
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| **Semester** |  | | Spring | | | | |  | | | Fall | | | | | | **Academic Year** | | | |  | | | | |
| **Completed Credit Hours** | | | | |  | | | | | | | | | | | | **Cumulative GPA** | | | |  | | | | |
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| **Courses to be Transferred to the Student Current Academic Transcript** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Course Name** | | | | | | | | **Course No. in Study Plan** | | | | | | | | | | **Grade** | | | | | | **Notes** | |
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| **Student Signature** | | | | | | | |  | | | | | | | | | | | | **Date** | | | |  | |
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| **Graduate Studies Committee Approval** | | | | | | | | | | | | | | | **Head of Department Approval** | | | | | | | | | | |
| **Signature** | | | | **Date** | | | | | | | | | | | **Signature** | | | | | | | **Date** | | | |
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| **For the use of College of Graduate Studies and Scientific Research only** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Approval of Head of Department of Graduate Studies** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Comments** | | | | | | | | | | | | | | **Signature** | | | | | | | | | **Date** | | |
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| **Approval of Dean of College of Graduate Studies and Scientific Research** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Comments** | | | | | | | | | | | | | | **Signature** | | | | | | | | | **Date** | | |
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| **Copy to:** | | | | | | | | | | | | | | | | | | | | | | | | | |
| * **Concerned department** | | | | | | | | | | | | | | | | | | | | | | | | | |
| * **Registration Department** | | | | | | | | | | | | | | | | | | | | | | | | | |
| * **Student’s File** | | | | | | | | | | | | | | | | | | | | | | | | | |